



Salmon Arm Folk Music Society
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www.rootsandblues.ca

ROOTSandBLUES Food Market Application 2024 July 26 - 28, 2024

The Salmon Arm Folk Music Society's ROOTSandBLUES Festival is the largest outdoor multicultural festival of its kind in the BC Interior. The Food Market space is prominently located on the site and is a busy and popular part of the Festival. As an event that celebrates a diversity of cultures and heritages, the Festival chooses to reflect the same idea in its Food Market area.

FOOD VENDOR POLICIES:

Interior Health Permit - All food vendor booths must meet the standards under the **BC Health Temporary Food Service Regulation** and must display a valid **BC Permit**. All vendor information will be shared with the Health Department and the Health Inspector may contact you in advance. PLEASE CONTACT INTERIOR HEALTH WELL IN ADVANCE TO ENSURE ENTRY TO THE FESTIVAL – ALL PERMITS MUST BE UP TO DATE.

Contact: Steven Probert - Environmental Health Officer Address: 851-16th Street NE, Salmon Arm BC V1E 4N7
Phone: 250 833-4149 Email: steven.probert@interiorhealth.ca

DEADLINE for Interior Health Permit IS EARLY MAY FOR PERMIT COMPLETION

*Interior Health will be on site to inspect your booth throughout the weekend.

Electrical Power Permit - Concessions must conform to BC electrical and building codes **including a valid BC electrical inspection sticker or an inspection certificate posted on the premises**. All vendors must also comply with **BC Fire code required - CAN/ULC 1254 Standard**. Dan Smith from Dancor will be on site to inspect your booth on Set Up Day. You must comply! Any vendor failing to comply with the above requirements will not be hooked up and will not receive a refund.

Insurance - Food vendors are required to carry and supply a copy of \$5 million liability insurance with Salmon Arm Folk Music Society as the additional insured.

Health and Safety - The Salmon Arm Folk Music Society adheres to evolving BC Provincial Health Authority and Interior Health Authority guidelines and recommendations. We remain committed to the health and safety of our musicians, attendees, volunteers, sponsors and stakeholders.

Environmental - The goal of the Salmon Arm ROOTSandBLUES Festival is to improve our environmental sustainability. Every year we are committed, where possible, to adopt practices that reflect sustainable principles and best practices.

Since 2018, we have committed to implementing a composting program that includes our volunteer, vendor and beverage areas. **In addition, we have implemented a policy of no single use water bottles to be sold on site.** Your help and compliance with this initiative will go a long way to achieving our goal.

Fundamental to this approach is the use of compostable plates, cutlery, napkins, straws and cups. The use of styrofoam and non-compostable packaging, such as aluminum foil is not acceptable. Single serving condiment packages are to be avoided to prevent contamination of the compost.

To facilitate this objective, all materials must be **CERTIFIED COMPOSTABLE, NOT BIODEGRADABLE or RECYCLABLE**. There are a number of suppliers who can provide this type of material to you, should you need help in sourcing these materials please contact us for a list of suppliers.

Some typical certifications are:

- BPI
- ASTM D6400 or D6868
- CAN/BNG 0017-088, or EN 13432
- OK Compost

Prior to the start up of the Vendor area a brief introduction to our waste stream process will be provided to you. Receptacles for the following types of waste will be provided for your use.

1. **Compost** – smaller containers will be located between vendors for vendor use. These will then be transferred to a large bin for transport off site.
2. **Recyclables** – These must be kept separate and transferred to one of our waste stations for pickup by our Environment Crew. Items for recycling must be cleaned prior to being placed in the recyclable receptacles, non-cleaned items are considered as contaminants and will have the recyclables rejected by our service provider. Clean cardboard will be collected separately.
3. **Returnables** for deposits – These must be kept separate and transferred to one of our waste stations for pickup by our Environment Crew.
4. **Garbage** – Any material not fitting the above criteria.

Please do not leave any cooking oil behind and ensure that your area is tidy when you leave. Failure to comply with this and the above Environmental Policy will result in a \$500.00 charge.

Menu and Concession Photos:

- Please submit a full menu with pricing regardless if you are a returning food vendor or not. Returning food vendors are not guaranteed a spot at the Festival. You may only sell menu items listed with this application
- Please include photos of your concession. It's important to see where your serving sides and tongue is located for set-up.

Check In/Set Up Hours:

Thursday July 25 – 8am to 8pm or Friday July 26 – 7am to 12pm. TBD by the power company.

Must be Set-Up by 12 noon on Friday

No entry to site after 12 noon on Friday All vehicles off site by noon.

Please note that if you arrive on Thursday, our power team may not get to you that day so please have a generator with you.

***Upon arrival, please check-in with the Food Vendor Coordinator for spot assignment and your vendor package.**

You will be assigned one parking pass per vendor. This is not a camping pass.

Food Market Hours of Operation

Friday July 26th • 4pm to 11pm

Saturday July 27th • 11am to 11pm

Sunday July 28th • 11am to 11pm

**All policies are subject to change to comply with government health orders.*

Applicant Contact Information

Booth Name: _____

Name: _____ Phone: _____

Email: _____

Mailing Address: _____

City: _____ Province: _____ PC: _____

Website: _____

Staff: Up to four passes including the proprietor are included with the cost of the booth. Additional staff passes can be purchased at www.rootsandblues.ca

1. _____ 2. _____

3. _____ 4. _____

DO YOU NEED CAMPING? Purchase at www.rootsandblues.ca before April 1st to ensure you get a spot!

Calculation of Fees

Standard Space/Size: 15' long x 20' deep. Included are 2-15amp 110-volt circuits. For more power see below.

Please be specific about your booth length, include tongue in length and power requirements as we plan the layout and designate power and footage prior to your arrival. Spots are pre-assigned at our discretion. Booth size, types of food all factor into this decision. **DO NOT UNDERESTIMATE**. Our power company will only supply you with what you have checked off below.

Booth Dimensions (include tongue): Length: _____ Width: _____ Height: _____

Standard Booth: 15'L x 20'W and 2-15amp 110-volt Base Price = \$1,650.00

Extra Footage: \$25.00 per foot beyond 15' (incl. tongue): _____ X \$25.00 = \$ _____

Extra Power: 30amp/125/220 volt: X \$105.00 = \$ _____

60amp/125/220 volt: X \$230.00 = \$ _____

Total = \$ _____

Application Deadline March 31, 2024

Fees must be paid in full by March 31, 2024. Space is available on a first come, first approved basis. All applications are juried. You will be contacted as soon as you have been accepted for payment information. Once accepted and payment has been made there will be **NO REFUNDS**.

VENDOR BUCK PROGRAM

Would you like to participate in our FOOD VENDOR BUCK PROGRAM to feed our hard working and dedicated VOLUNTEERS and PERFORMERS?

YES _____ or NO _____

ONLY VENDORS WHO OFFER A HEALTHY PORTION TO FEED OUR VOLUNTEERS AND PERFORMERS WILL BE ACCEPTED FOR THIS PROGRAM.

Our Volunteers and Performers receive 'Vendor Bucks' from us that they can use at the selected vendors who participate. We pay you \$8 for each volunteer vendor buck redeemed and \$12 for each performer vendor buck redeemed – NO MORE. Please state what you can provide for \$8 and what you can provide for \$12. We will provide our volunteers and performers with a menu of the selected vendors and what you will offer in return for their 'Vendor Buck'.

VOLUNTEER VENDOR BUCK \$8

For the \$8 volunteer vendor buck coupon I agree to provide these items:
(THE VALUE OF EACH BUCK is \$8 ONLY) (Please state if it's a full portion)

OR _____

PERFORMER VENDOR BUCK \$12

For the \$12 performer vendor buck coupon I agree to provide these items:
(THE VALUE OF EACH BUCK is \$12 ONLY) (Please state if it's a full portion)

OR _____

*We will send a cheque or e transfer once all the vendor bucks are tallied. Please provide us your information for payment:

Payable to: _____

Mailing Address: _____

City: _____ **Postal Code:** _____

OR

E transfer: _____

Acknowledgement of Agreement

I accept the above stated conditions and do not hold the Salmon Arm Folk Music Society or its staff or volunteers legally responsible for any loss, damage or theft incurred to myself, my employees or my goods and equipment during this event. I understand that health and safety inspections will occur during the Festival and that I need to have all required permits and insurance present or I could be turned away (No refunds). I understand that there is a NO REFUND policy. I understand that there will be no power provided until Friday morning. I will provide my own generator until Friday. I understand that I may be charged an additional \$500 for failure to comply with the policies and procedures that are in place. I have read and agreed to the Health and Safety sections pertaining to BC Provincial or Interior Health regulations for my booth and staff to follow all regulations.

Signature: _____

Date: _____

Application Checklist: Please

Enclosed is:

- Completed application
- Interior Health permit
- Exact Booth dimensions and exact power outlet requirements
- Proof of Liability Insurance
- Proof of valid BC Electrical Inspection sticker or certificate – BC Fire code required – CAN/ULC 1254 Standard
- Vendor Buck Participation if applicable
- Full menu with pricing
- Photo of booth showing all serving sides (show where tongue is)
- Application fees (once approved)

Email your application to info@rootsandblues.ca

By Mail: Salmon Arm Folk Music Society, PO BOX 21, Salmon Arm, BC V1E 4N2

Festival Location: Salmon Arm Fairgrounds 490 5th Ave SW. Salmon Arm, BC